

**Host Enterprise/Institution**

 Escuela Oficial de Idiomas de Segovia  
 (Official Language School of Segovia)

Name

Ochoa Ondategui s/n

Address

Segovia

40001

Town

Zip Code

Spain

Country

Maria Carmen Martinez

Contact Person

Head of Studies

Position

(0034) 921428198

Phone

40004580@jefatura.jcyl.es

40004580@educa.jcyl.es

e-mail

**Placement Information**

Italian Department

Department involved

 1<sup>st</sup> October-31<sup>th</sup> May

Period of placement

 Any date from 1<sup>st</sup>

 October to 28<sup>th</sup>

February

Starting date

 31<sup>st</sup> May

Finishing date

From 3 to 8

Number of months

16:00 to 21:00

Timetable

10 to 15 hours per week

**Tutor at the company**

Head of the Language Department : Maria Carmen Martinez.

Position

Ochoa Ondategui s/n 40004 Segovia Spain

Postal address

( 0034 ) 921428198

Telephone

40004580.jefatura@educa.jcyl.es

e-mail

No

Stipend: yes/no (not compulsory)/ Amount

**Candidates Profile**

A student of Arts or Languages

Area

Arts or Languages

Degree

Native speaker of Italian

Language

**Requeriments:**

A student with an interest in language teaching, willing to share their knowledge of their language and culture with our students. Someone with communication skills and keen on participating in the school's activities.

**Proposed training programme:**

The teachers will give the trainee guidance to prepare presentations for the lessons and teaching materials. Also, they will be given guidance in how to correct students and help them improve. The trainee will be informed about the school institutional framework and the language department organization. Training in the library lending programme.

**Task of the trainee:**

The trainee will have the tasks of a language assistant. Preparation of lessons and materials for these lessons. Helping the teacher in class with speaking activities, to improve students' vocabulary, pronunciation, listening skills and cultural knowledge. These speaking activities many times will be related to cultural issues of their countries of origine. The applicant might also be asked to help in the school library for a few hours a week.

Number of placements: 1 We can offer more placements as long as they don't coincide in the same period of time.

We Escuela Oficial de Idiomas de Segovia **CERTIFY THAT,**

- We agree to our contact data and internship offer being published on a private website of the International Relations Office of the University of Valladolid. These internship offers will only be visited by UVa students.

To contact us **(mark only your preference):**

- I would like UVa students to contact directly me by email  
 I would prefer the International Relations Office of the UVa to send us the CVs of the possible candidates who could carry out internship in our company

**Name: Maria Carmen Martínez Bernal**

**Date:23 May 2021**

**Signature:**