

**STUDENT EXCHANGE MOBILITY AGREEMENT**

**between**

THE UNIVERSITY OF BARI ALDO MORO(Piazza Umberto I, 1, 70121, Bari- Italia), represented by the Rector in charge, prof. Stefano BRONZINI

**and**

THE UNIVERSITY OF\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_), represented by the Rector in charge, prof. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

singly referred to in this Agreement as “The Party” or jointly as “The Parties”, with the aim of enhancing students’curricula through study experiences abroad,

**the Parties agree as follows:**

**ARTICLE 1: GENERAL PRINCIPLES**

The Parties undertake to set up the following mobilities per academic year ……………………………… (*specify the number of student flows and mobility levels: undergraduate, Bachelor’s degree, Master’s degree, PhD and postgraduate studies if a corresponding degree is available*).

The duration of the exchange should not be shorter than three months nor exceed one academic year. The duration of the exchange as well as the conditions under which it will be proposed will be agreed upon according to the needs and requests of the Parties.

Each academic year, students are selected by their home universities in compliance with university rules and with the admission requirements specified hereafter.

In turn, the host university will evaluate the applications submitted by the partner university based on the documents received. The final decision on the admission of incoming students is up to the host University.

**ARTICLE 2: ADMISSION REQUIREMENTS**

With the aim of the evaluation and the following implementation of student mobility, the Parties agree on the following admission requirements:

1. Students must be enrolled at their home university for the academic year in which the mobility period takes place;
2. Italian language knowledge (incoming students to UNIBA) of ………….….. level; (*specify certificate, if requested and the corresponding grade/level if available*)
3. ………….….. language knowledge (outgoing students to University of………………….) of ………….….. level; (*specify certificate, if requested and the corresponding grade/level if available*)
4. Specify further requirements.

**ARTICLE 3: DOCUMENTS TO BE SUBMITTED FOR APPLICATION**

Students must submit the following documents and forms:

1. A Learning Agreement signed by the student and by the home university supervisor and/or coordinator – (at UNIBA, the Course Coordinator, the Head of the Department or another authorized professor);
2. Curriculum Vitae and transcript of records;
3. Motivation letter.

**ARTICLE 4:** **ATTENDANCE OF FOREIGN STUDENTS AT THE HOST UNIVERSITY**

At the host institution, students shall be allowed to do the following:

* attend classes and take the prescribed exams at the end of the courses taken;
* pursue research activities aimed at the production of a dissertation;
* take part in a traineeship, when this is provided for in the student degree programme.

The study abroad periods shall be part of the student’s home institution degree programme.

Activities carried out during the exchange period shall be approved by the competent authorities

who will establish in advance which exam/s belonging to the student’s degree programme can be

taken abroad, specifying, if possible, the name of the host institution equivalent exam/s.

The attended courses shall be recorded as part of the student’s academic career, according to the current regulations of the home institution.

During the exchange period in the host institution, the student shall comply with its internal regulations.

The persons in charge for the implementation of the exchange at the University of Bari Aldo Moro (Italy) will be Prof. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, and at the University of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (…) Prof. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

### ARTICLE 5: TUITION FEES AND subsidiary EXPENSES

Tuition fees shall be paid to the home institution; students will benefit from the host institution’s services such as libraries, laboratories, etc. as regular students.

Students shall be responsible for paying all other expenses including visa, travel and accommodation costs.

### ARTICLE 6: INSURANCES

In accordance with the applicable provisions in force in their respective countries, both Parties shall verify the insurance cover, including healthcare, of participating students.

The mobility students must personally provide health coverage: if in possession of the European Health Insurance Card (TEAM), they automatically have the right to the services of the National Health Service in all countries belonging to the E.U. (for further information please visit the following sites):

<http://ec.europa.eu/social/main.jsp?catId=559&langId=it>

[www.sistemats.it](http://www.sistemats.it)

However, the coverage of the European Health Insurance Card (TEAM) or a private insurance may not be sufficient, especially in cases of repatriation and specific medical intervention. In such cases, an additional private insurance might be useful.

* The insurance coverage (civil liability and accident risks) is at the charge of the University of Bari Aldo Moro, as well as the legal insurances (T.U. INAIL), which covers the following:

- Students: besides the insurance laws (INAIL TU), they are covered by the insurance stipulated with Chubb European Group SE Insurance Company until 31.12.2019 and by the insurance stipulated with Harmonie Mutuelle Insurance Company, Italian headquarters, until 31.12.2019 respectively for civil liability and accident risks, valid throughout the world.(*Data to be updated after the renewal of the insurances*)  
- Except for Medical School students, all PhD students, postgraduates, Advanced course trainees, Research grant holders/ Temporary Research Fellow, Evaluator Tutors, Contract teachers/ Guest Lecturer, Administrative personnel besides the insurance laws (INAIL TU), are covered by the insurance stipulated with Chubb European Group SE Insurance Company, until 31.12.2019 and by the insurance stipulated with Harmonie Mutuelle Insurance Company, Italian headquarters, until 31.12.2019 respectively for civil liability and accident risks, valid throughout the world. (*Data to be updated after the renewal of the insurances*).

* The insurance coverage (civil liability and accident risks) is at the charge of the University of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *(field to be filled in by the Partner University)*

### ARTICLE 7: CREDITS AND ASSESSMENT SYSTEM

The Parties ensure full recognition of the activities completed by the students during the mobility period at the host university.

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| **CREDITS** | |
| **UNIBA** | **Partner University** |
| 1 CFU (Credit) = 25-hour overall workload per student. Depending on the activity, credits will be earned by the student by the exams completed. Alternative means of assessment may apply.  In order to facilitate transparency and the transfer of credits, UNIBA adopts the *European Credit Transfer and Accumulation System* *– ECTS*. | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **ASSESSMENT SYSTEM** | |
| **UNIBA** | **Partner University** |
| The Italian marking system is based on a maximum mark of 30/30. The minimum pass mark is 18/30. In the case of distinction Cum Laude can be added to 30/30 mark. | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

Once the mobility programme is completed, the host university undertakes to issue the following documents:

* A certificate specifying the actual start/end of the mobility period;
* A transcript containing a full, accurate record of achievements and exams completed;
* Any other documents according to the Parties’ internal rules and regulations.

The certificate and the transcript of records may be issued as a single document.

### ARTICLE 8: EXPIRY DATE

This Agreement may be extended or amended at any time by mutual agreement of the Parties unless either of the Parties gives notice of termination at least \_\_\_\_\_\_\_\_\_\_ months in advance.

Drawn up in Bari (Italy) in two original copies in English and in\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, both having the same legal validity.

Bari, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| THE RECTOR | THE RECTOR |
| University of Bari Aldo Moro | University of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Prof. Stefano BRONZINI | Prof. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |