

Project Management Lifecycle Phases

Origination

Origination

The focus of the O.P. is to create and define the idea for the project.

The content of this phase is conceptualizing the costs and benefits of the idea.

The O.P. is necessary to integrate the business case into the portfolio of the agency and also to ensure that a project funding strategy can be aligned with the budget cycle.

Origination

Who decides?

The primary decisions are made by a senior manager or executive

Sometimes, the idea is driven by external forces

Origination

The time taken to properly define the drivers for the project and obtain appropriate approvals or agreement early in the life cycle will pay dividend in future phases by limiting confusion about project goals and deliverables

Origination

Triggers events that could start the origination phase:

- Strategic initiative
- Business need
- Legislative Mandate
- Grant awards
- Technology update/enhancement
- New policy or business process
- Research results
- Court ordered mandates
- Government initiatives
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Origination

The inputs to the O.P. that contribute to the formulation of the Business Case include:

- Historical Data/Lessons Learned from similar projects
- Existing or new legislation, policies or practices
- Available resources
- Executive guidance
- Signed contract with approved statement of work

O.P. activities and outputs

- Kick-off Project
- Develop Business Case
- Establish P.M. Framework
- Conclude O.P

Kick off Project

The purpose of the Project Kick-off is to meet with key stakeholders responsible or involved in the selection of the project:

- *Activity:* Conduct a Project Kick-off Meeting
- *Output:* Documented project expectations from project sponsor and other key stakeholders

Develop Business Case

The Business Case must provide compelling rationale for the project.

The B.C. should discuss:

- the cost of not doing the project
- the full cost of development and ownership
- the tangible and intangible benefits accrued from the project

Develop Business Case

Activity and Output

A mix of:

- Research into best practices, trends, similar projects
- Meeting and interviews with key stakeholders
- Defined business problem to be addressed by project and project approach
- Proposed solutions to address business problem and initial cost/benefit analysis

Establish P.M. Framework

The framework provides the context for the performance of p.m. activities across the lifecycle : e.g. Guidelines, required activities and deliverables.

Output: Established Project Management Framework

Conclude Origination Phase

Phase completion provides clarity on project status and plans for next phase, elicits input and starting point of Planning Phase.

Activity:

- Review core project management deliverables
- Phase reviews session

Output: Phase completion form