

General information	
Academic subject	Public Procurement
Degree course	Business and Management Strategies
Academic Year	2022/2023
European Credit Transfer and Accumulation System (ECTS)	6
Language	Italian
Academic calendar (starting and ending date)	23 feb 2023 – 1 june 2023
Attendance	Yes: for the teaching method applied to the subject, attendance is essential

Professor/ Lecturer	
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Department and address	Dipartimento Ionico- Via Ancona angolo Via Lago Maggiore
Virtual headquarters	Microsoft Teams - 0e8srac
Tutoring (time and day)	Mon- thurs. 9.30 – 11.30

Syllabus	
Learning Objectives	<p>The teaching is aimed at training students to be able at the end of the course to work with Public Procurement and, in particular, with E-Procurement. At the end of the course, students will be able to work in the procurement sector both from the contracting station side (administrative offices, RUP, Tender Commission), and from the economic operator side (presentation of administrative and technical documentation, as well as the economic offer, relief instructors, questions, clarifications, etc.).</p> <p>This teaching method is preferred, in order to transfer useful and immediately usable work skills, especially in local administrations, sometimes lacking in Public Procurement skills.</p> <p>On the other hand, the continuous transformations of our legal system that see some particularly strategic sectors involved in a very relevant way, both because of the conspicuous investment of public resources that are poured into these sectors, and because they are fundamental for the relaunch of the economy of the whole country, as well as to ensure a better quality of life for the whole community.</p>
Course prerequisites	It is necessary to have taken and passed the administrative law, commercial law, labor law exams.
Contents	<p>MODULE 1:</p> <p>- After framing the function and the rationale for carrying out public tenders in the perspective of the improvement / requalification of the territory and the quality of life of citizens, during the first lessons of the PP course the students will be illustrated the normative corpus that regulates the tenders public, as well as the role that each public and private entity involved in the public tender takes on and</p>

	<p>plays within the related processes. It is first of all essential to recall the general principles of administrative law that govern the entire tendering process, as well as direct assignments for tenders below the threshold (Article 36, Legislative Decree 50/2016, subsequent amendments).</p> <p>- We will then move on to illustrate the different definitions (RUO, GPP, CAM, SOA, Quality Certifications and Requirements Possession, etc.), to arrive at the illustration of the different phases of the tender process, starting from the programming of needs, to move on to planning the answers, finding resources, setting the two-year / three-year PP program.</p> <p>MODULE 2:</p> <p>- 360 ° illustration and explanation of a notice and a tender specification for each type of tender, as well as of the technical specifications / specifications, aimed at the subsequent "processing" of the tender documentation and its celebration.</p> <p>- Illustration and explanation of the so-called green procurement, the application of CAM in GPP and other procurements, innovative procurement and the different procedures applicable to them</p> <p>MODULE 3: Group work on tenders and tender regulations: preparation of tender documentation and uploading to the platform; receipt, registration of applications; celebration of the tender and awarding. Finally, a 4-hour module will be dedicated to the transfer of skills in the search for public tenders, which are fundamental and strategic for the growth of local companies. At the end, the concepts learned on innovative procurement will be recalled, so that they can be transferred to the company / Administration / employer, promoting the use of these extraordinary tools for dialogue and sustainable growth in individual territories.</p>
Books and bibliography	Ruggiero Dipace, Manuale dei contratti pubblici, Giappichelli (Torino) 2021
Additional materials	

Work schedule			
Total	Lectures	Hands on (Laboratory, working groups, seminars, field trips)	Out-of-class study hours/ Self-study hours
Hours			
ECTS			
6	54	40	200
Teaching strategy			
Expected learning outcomes			
Knowledge and understanding on:	<ul style="list-style-type: none"> ○ The teaching of Public Procurement aims to provide students with skills that can be spent in the world of work: the student, at the end of the course, will be able to draw up an application to participate in the tender, complete with all the elements required by the general law and the lex specialis (tender specifications), to evaluate the applications received by carrying out the task of the race commissioner, to verify the regularity of the tender procedure in the role of RUP, as well as to draw up a notice and a tender specification , complete with the technical specifications and any technical specifications. Finally, the student will be able to proceed with the celebration of the competition as: President and 		

	member of the Competition Commission; President and member of the Technical Commission; RUP; Notary Officer and Minutes Secretary.
Applying knowledge and understanding on:	<ul style="list-style-type: none"> o o The teaching of Public Procurement aims to provide students with skills that can be spent in the world of work: the student, at the end of the course, will be able to draw up an application to participate in the tender, complete with all the elements required by the general law and the lex specialis (tender specifications), to evaluate the applications received by carrying out the task of the race commissioner, to verify the regularity of the tender procedure in the role of RUP, as well as to draw up a notice and a tender specification , complete with the technical specifications and any technical specifications. Finally, the student will be able to proceed with the celebration of the competition as: President and member of the Competition Commission; President and member of the Technical Commission; RUP; Notary Officer and Minutes Secretary.
Soft skills	<ul style="list-style-type: none"> • o The teaching of Public Procurement aims to provide students with skills that can be spent in the world of work: the student, at the end of the course, will be able to draw up an application to participate in the tender, complete with all the elements required by the general law and the lex specialis (tender specifications), to evaluate the applications received by carrying out the task of the race commissioner, to verify the regularity of the tender procedure in the role of RUP, as well as to draw up a notice and a tender specification , complete with the technical specifications and any technical specifications. Finally, the student will be able to proceed with the celebration of the competition as: President and member of the Competition Commission; President and member of the Technical Commission; RUP; Notary Officer and Minutes Secretary.

Assessment and feedback	
Methods of assessment	<i>Exercises are carried out (as explained above) both in the classroom and in individual study hours, using the Microsoft Teams platform. The final average of the individual evaluations of each exercise will be indicative of the final evaluation achieved by each working group.</i>
Evaluation criteria	<ul style="list-style-type: none"> • • Knowledge and understanding: • The knowledge and understanding of the subject is evaluated by prof. Caputi Iambrenghi, assisted by the examination commission, verifying the work carried out by the group and by each student, who is assigned, each time, a different role within the competition commission. Furthermore, where there are criticalities in the preparation / drafting of the tender documentation, in the evaluation of the same and in the correct execution of the entire tender procedure, it will be from time to time the student who assumes the role of RUP to respond to the criticalities found and to provide, by directing the work of the group, to the correction of any critical issues / errors found. • Applied knowledge and understanding: • Applied knowledge and understanding are the main objective of PP's teaching; it is assessed by the holder of the discipline, assisted by the examination commission, verifying the work done by the group and by each student, who is assigned, each time, a different role within the competition commission. Furthermore, where there are criticalities in the preparation / drafting of the tender documentation, in the evaluation of

	<p><i>the same and in the correct execution of the entire tender procedure, it will be from time to time the student who assumes the role of RUP to respond to the criticalities found and to provide, by directing the work of the group, to the correction of any critical issues / errors found.</i></p> <ul style="list-style-type: none"> • <i>Autonomy of judgment:</i> • <i>The student's autonomy of judgment will be assessed by the examination commission, verifying, through an oral interview that the student has understood and is able to evaluate and apply the most current decision-making dynamics of the public administration, the techniques for evaluating the legitimacy of his work and the necessary tools aimed at solving specific problems.</i> • <i>Communication skills:</i> • <i>The acquisition of the necessary communication skills by the student will be evaluated by the examination commission, verifying, through an oral interview that the student has acquired the legal vocabulary necessary to face and cover managerial positions, as well as to provide advice on concrete issues, through analysis of the regulatory framework.</i> • <i>Ability to learn: the same method is used to assess the student's ability to continue learning in the subject from work experience and post-graduate training</i>
Criteria for assessment and attribution of the final mark	<i>The reported assessments converge in the collegial decision of the final grade attributed to the exam taken by the student, expressed out of thirty.</i>
Additional information	