

COURSE OF STUDY Business economics and administration

ACADEMIC YEAR 2023/2024

ACADEMIC SUBJECT Administrative Law

General information	
Year of the course	<i>II year</i>
Academic calendar (starting and ending date)	<i>11 sept-23 dec</i>
Credits (CFU/ETCS):	8
SSD	<i>IUS 10</i>
Language	<i>Italian</i>
Mode of attendance	<i>Attendance of the course is strongly recommended</i>

Professor/ Lecturer	
Name and Surname	Maria Teresa, Paola Caputi Iambrenghi
E-mail	paolacaputiamb@gmail.com mariateresa.caputijambrenghi@uniba.it
Telephone	
Department and address	<i>Dipartimento ionico- Via Ancona angolo Via Lago Maggiore</i>
Virtual room	<i>Microsoft Team 09vigjg</i>
Office Hours (and modalities: e.g., by appointment, on line, etc.)	Mon-thurs 14-13 in the office/ Thus-fri 9-10 teams Always by appointment

Work schedule			
Hours			
Total	Lectures	Hands-on (laboratory, workshops, working groups, seminars, field trips)	Out-of-class study hours/ Self-study hours
200	64		136
CFU/ETCS			
8			

Learning Objectives
<p><i>The first module intends to study the organization and functioning of the Italian legal system, deepening the principles dictated by the Constitutional Charter, in order to acquire the basic preparation in the field of administrative law.</i></p> <p><i>The second module is aimed at training the student on the fundamental topics of the subject, as well as at transmitting a correct study method and the essential tools to successfully face any selection announced by public administrations located throughout the country. In particular, the course aims to prepare students to work in the public administration, as well as to hold managerial or administrative positions in public companies and in private companies that carry out activities in the public interest.</i></p> <p><i>Finally, the third module provides; basic notions concerning the development of the territory, as well as fundamental notions for the launch of innovative start-ups, focusing, in particular, on the role of local and regional administrations in the promotion and financing of start-ups.</i></p>

Course prerequisites	<i>It is necessary to have taken and passed the Private Law exam, in particular the sources of law, private autonomy, contracts and agreements.</i>
Teaching strategies	<i>Frontal teaching will take place exclusively in presence and will consist of hours of oral lessons with the support of slides. The topics foreseen in the program will be illustrated, so that the student acquires sufficient notions to then understand the content of the meetings organized with experts in various topics (European planning, creation of innovative startups, public administration administration, to study practical cases, etc. , with project work to be carried out with study groups.</i>
Expected learning outcomes in terms of	<i>The teaching of administrative law aims to provide students with basic notions about the constitutional system and the bodies that compose it, as well as, in a more in-depth manner, knowledge of practice and decision-making processes, cooperation of public administrations, the rights and interests that citizens acquire in relations with the public administration Finally, it analyzes basic concepts related to land development techniques</i>
Knowledge and understanding on:	<ul style="list-style-type: none"> ○ The student will acquire the basic notions, learning a method of analysis of the legal aspects related to the constitutional system; moreover, the course establishes the necessary conditions to manage working relationships of all types in and with public administration
Applying knowledge and understanding on:	<ul style="list-style-type: none"> ○ The student will acquire the basic notions, ○ The student will learning a method of analysis of the legal aspects related to the constitutional system; ○ Moreover, the course establishes the necessary conditions to manage working relationships of all types in and with public administration
Soft skills	<ul style="list-style-type: none"> ● <i>Making judgments</i> ● <i>The course aims at the student's understanding of the most current decision-making dynamics of the public administration, at the ability to evaluate the legitimacy of its actions and at providing the necessary tools aimed at solving specific problems.</i> ● <i>Communication skills</i> ● <i>At the end of the course, the student will have acquired the legal vocabulary necessary to face and cover managerial positions, as well as to provide advice on concrete issues, through the analysis of the regulatory framework</i> <i>Capacities to continue learning</i> <ul style="list-style-type: none"> ○ Making judgments ○ The course aims at the student's understanding of the most current decision-making dynamics of the public administration, at the ability to evaluate the legitimacy of its actions and at providing the necessary tools aimed at solving specific problems. ○ Communication skills ○ At the end of the course, the student will have acquired the legal vocabulary necessary to face and cover managerial positions, as well as to provide advice on concrete issues, through the analysis of the regulatory framework. ○ Ability to learn independently ○ The course offers the basic knowledge of public and constitutional law and deepens administrative law, aiming to give the student a good capacity for legal analysis. Finally, through the study of current topics, it offers students the basic knowledge relating to

	the development of the territory promoted by public administrations
Syllabus	
Content knowledge	<p>MODULE 1:</p> <ul style="list-style-type: none"> - Legal system and administration. The constitutional discipline: The order and its evolution, the republican Constitution, the administration in the Constitution - Organization of local authorities: the reform of title V, regions, provinces and municipalities, financial, legislative and regulatory autonomy. - The principles of administrative action and the organization of the public administration: principle of legality, impartiality, good performance, subsidiarity, The relevant subjective legal situations in the prism of administrative law, administrative activity. <p>MODULE 2:</p> <ul style="list-style-type: none"> - The administrative procedure: general principles of procedural administrative activity, phases of the procedure, the silences of the administration, the regulation of sensitive interests; leaves. - Administrative acts and provisions. Elements and characteristics of the provision, Pathology of the administrative act; effectiveness and invalidity of the provision. administrative simplification; revision measures, administrative powers and administrative measures (authorization and concession measures, expropriation for public utility). - Right of access and self-protection - Digital public administration: transparency, CAD, ADE and ADI, MEPA, Public Procurement & E-procurement (notes), FOIA <p>MODULE 3:</p> <ul style="list-style-type: none"> - Synergistic ecosystem of innovation in the public and private sector. - Digitization of public administration and business intelligence for the public administration: l. 221/2012 ("Decree Crescita 2.0", Conversion of the "simplification decree law") and l. 11 September 2020, no. 120 (conversion of the "Simplification decree")
Texts and readings	<i>Diritto amministrativo, a cura di Alb. Romano Giappichelli (Torino) 2022</i>
Notes, additional materials	<i>The program can be studied from any Administrative Law textbook, updated to the reference year of the course. Course attendance is essential for understanding the subject.</i>
Repository	<i>Attending students will have handouts available on the team from which to study certain topics. The other topics for attending students and the whole program for non-attending students must be studied from a MANUAL updated at least to 2023.</i>

Assessment	
Assessment methods	
Assessment criteria	<ul style="list-style-type: none"> • Knowledge and understanding: • The knowledge and understanding of the subject will be evaluated by the examination board, verifying, through an oral interview, that the student has acquired the basic notions about the legal system of administrative law, as well as the knowledge of the practice and decision-making processes, the cooperation of public administrations, the rights and interests that citizens acquire in the relationship with

	<p><i>the public administration; finally, the basic concepts on land development techniques.</i></p> <ul style="list-style-type: none"> • <i>Applied knowledge and understanding:</i> • <i>The applied knowledge and understanding of the subject will be assessed by the examination commission, verifying, through an oral interview, that the student has acquired a method of analysis of the legal aspects related to the constitutional system; moreover, the conditions necessary to manage working relationships of all types in and with public administrations.</i> • <i>Making judgments:</i> • <i>The student's independence of judgment will be assessed by the examination commission, verifying, through an oral interview, that the student has understood and is able to evaluate and apply the most current decision-making dynamics of the public administration, the techniques for assessing the legitimacy of his operated and the necessary tools aimed at solving specific problems.</i> • <i>Communication skills:</i> • <i>The acquisition of the necessary communication skills by the student will be assessed by the examination commission, verifying, through an oral interview, that the student has acquired the legal vocabulary necessary to face and cover managerial positions, as well as to provide advice on concrete issues, through the analysis of the regulatory framework.</i> • <i>Ability to learn:</i> • <i>the same method is used to assess the student's ability to continue learning in the subject from work experience and post-graduate training</i>
Final exam and grading criteria	<p><i>The final mark is given out of thirty. The exam is considered passed when the grade is greater than or equal to 18. The referred assessments flow into the collegial decision of the final grade attributed to the exam taken by the student, expressed out of thirty. The attribution of honors is at the discretion of the president, in agreement with the entire commission.</i></p>
Further information	