

COURSE OF STUDY: Social service science and Sociology (SSSS) L-39/L-40– course in Social service science (SSS) - L-39

(common class with Political, Economic and Administrative sciences L-16)

ACADEMIC YEAR: 2024/2025

ACADEMIC SUBJECT: Administrative law

General information	
Year of the course	Third year
Academic calendar (starting and ending date)	(February 10 th , 2025 - May 16 th , 2025)
Credits (CFU/ETCS):	6
SSD	IUS/10 – Administrative law
Language	Italian
Mode of attendance	Recommended

Professor/ Lecturer	
Name and Surname	Piergiuseppe Otranto
E-mail	piergiuseppe.otranto@uniba.it
Telephone	
Department and address	Department of Political Science - C. Battisti square no. 1, 6th floor
Virtual room	Microsoft Teams platform: code 5pnzkd1
Office Hours (and modalities: e.g., by appointment, on line, etc.)	Monday, from 08:15 to 09:15. For any other communications, the students may contact the professor via email. Please consult the web page: https://www.uniba.it/it/docenti/otranto-piergiuseppe

Work schedule			
Hours			
Total	Lectures	Hands-on (laboratory, workshops, working groups, seminars, field trips)	Out-of-class study hours/ Self-study hours
150	48	--	102
CFU/ETCS			
6	6	--	

Learning Objectives	<p>The course aims to provide students with knowledge of the administrative system and its rules, to analyze and address problems related to the organizational and administrative management of entities by identifying the most appropriate intervention tools.</p> <p>In addition, the course aims to promote the development of specific skills, useful for:</p> <ul style="list-style-type: none"> - assume managerial and executive functions within public or private entities that perform organizational, administrative, cultural services; - within complex, public and private structures, plan and choose the action to be taken, determine the correctness of the action taken (also in terms of cost/benefit) predict and evaluate the results.
Course prerequisites	<p>NO.</p> <p>Preliminary: Public Law Institutions (SSD: IUS/09)</p>

Teaching strategie	Lectures and seminars.
---------------------------	------------------------

Expected learning outcomes in terms of	
Knowledge and understanding on:	The students will learn the fundamental legal principles and institutions governing the actions of the Administration in its relationship with private parties. As a result, he/she will be able to distinguish distinct powers, rules of procedure, administrative acts and measures, and subjective legal positions, especially in the dynamic with administrative power.
Applying knowledge and understanding on:	The students will develop skills in understanding Administrative Law and will be able to apply knowledge in a way that will enable him/her both to demonstrate a professional approach to work and to continue his/her studies profitably. In particular, he/she will possess skills useful in dealing practically with professional activity, especially in relation to the functioning of public administrations. The ability to apply knowledge and understanding will also have to be demonstrated through the development of hypotheses to the reasoned examination of concrete problems and the identification of possibilities for their resolution.
Soft skills	<p>Autonomy of judgment At the end of the learning process, the student/student will have acquired critical capacity in relation to legal institutions and the essential canons of the rule of law and public administration.</p> <p>Communication skills At the end of the learning process the student/student will have mastered the technical-legal language and the ability to explain the essential features of the major institutes of the discipline.</p> <p>Ability to learn independently At the end of the learning process the student/student will be able to understand and correctly interpret the legal norms of greatest relevance to the discipline as well as make logical-systematic connections between the various legal institutes peculiar to the discipline, through exposition in a clear form and adequate language property.</p>
Syllabus	
Content knowledge	<p>CONCEPT AND OBJECT OF ADMINISTRATIVE LAW: Administrative law and its sources; Community sources and secondary legislation.</p> <p>THE FREEDOM-AUTHORITY RELATIONSHIP: The subjects and subjective legal situations of Administrative Law.</p> <p>ADMINISTRATIVE ORGANIZATION: principles and models.</p> <p>ADMINISTRATIVE ACTIVITY: the administrative procedure (Law no. 241/1990); procedural types; administrative discretion the administrative act; the invalidity of the act; self-protection; the consensual activity of the P.A.; simplifications and liberalization; transparency and digitization of the P.A.</p> <p>THE PRINCIPLES OF ADMINISTRATIVE JUSTICE: the system of safeguards; administrative appeals; lineaments of judicial protection.</p>

Texts and readings	<p>The student must choose:</p> <p>E. CASSETTA, Manuale di Diritto amministrativo (a cura di F. FRACCHIA), Milano, Giuffrè, 2023 (or other more recent edition, if available during the academic year), in the parts corresponding to the topics indicated in the program;</p> <p>F.G. SCOCA (a cura di), Diritto amministrativo, Torino, Giappichelli, 2021, (or other more recent edition, if available during the academic year), in the parts corresponding to the topics indicated in the program;</p> <p>G. CORSO, Manuale di Diritto amministrativo, Torino, Giappichelli, 2023 ((or other more recent edition, if available during the academic year), in the parts corresponding to the topics indicated in the program;</p> <p>V. CERULLI IRELLI, Lineamenti di Diritto amministrativo, Torino, Giappichelli, 2023 (or other more recent edition, if available during the academic year), in the parts corresponding to the topics indicated in the program;</p> <p>G. DELLA CANANEA, M. DUGATO, B. MARCHETTI, A. POLICE, M. RAMAJOLI, Manuale di diritto amministrativo, Torino, Giappichelli, 2023 (or other more recent edition, if available during the academic year), in the parts corresponding to the topics indicated in the program;</p> <p>A. ROMANO (a cura di), Diritto amministrativo, Torino, Giappichelli, 2023 (or other more recent edition, if available during the academic year), in the parts corresponding to the topics indicated in the program;</p>
Notes, additional materials	<p>The need to complete theoretical study with consultation of a code or a collection of administrative laws.</p>
Repository	<p>https://www.uniba.it/it/ricerca/dipartimenti/scienze-politiche/biblioteca/biblioteche-1/servizi-offerti</p>

Assessment	
Assessment methods	<p>Verification of learning is conducted through an oral examination.</p> <p>The overall grade will take into account the knowledge and ability to understand, which is essential to achieve sufficiency.</p> <p>During the oral examination, conducted in dialectical confrontation between student/student and committee also making use of examples and the analysis of norms, the following will be ascertained:</p> <ul style="list-style-type: none"> ✓ skills related to the concrete application of knowledge; autonomy of judgment; ✓ communication skills (with particular regard to the appropriate use of legal language); ✓ the ability to learn independently (including through reasoned analysis of the most relevant provisions).

<p>Assessment criteria</p>	<p>Knowledge and understanding skills: ✓ Mastery of the relevant principles and basic institutes of the discipline</p> <p>Applied knowledge and understanding skills: ✓ Ability to provide concrete examples that demonstrate understanding of the institutes</p> <p>Autonomy of judgment: ✓ Ability to make critical judgments on the evolution of the administrative system</p> <p>Communication skills: ✓ Appropriate use of legal language, clarity of exposition, ability to identify in a timely manner the meaning of the question and provide an appropriate response</p> <p>Ability to learn: ✓ Skill in organizing a discourse including from the reading of a legal norm.</p>
<p>Final exam and grading criteria</p>	<p>The final grade is given in 30/30. The examination is considered passed by a vote of 18/30.</p> <p>The criteria followed for the evaluation of learning outcomes expressed in thirtieths are as follows:</p> <ul style="list-style-type: none"> • Insufficient: 0-17: lack of, deficient and inadequate knowledge of the topics contained in the syllabus, candidates' use of non-legal vocabulary; • Sufficient: 18-20: sufficient knowledge of topics contained in the syllabus and overall adequacy of legal vocabulary used; • Fair: 21-23: fair knowledge of the topics contained in the syllabus, fair ability to argue and link between topics through the use of appropriate legal vocabulary; • Good: 24-26: good knowledge of the topics contained in the syllabus, good capacity for in-depth study and critique through candidates' use of appropriate legal vocabulary; • Distinguished: 27-28: more than good knowledge of the topics contained in the syllabus, more than good in-depth study skills, ability to link between different topics, and critical and mastery of legal vocabulary; • Excellent: 29-30: very good knowledge of the topics contained in the syllabus, very good ability of in-depth study, linking between different topics, as well as critique and mastery of legal vocabulary; • Very excellent: 30L: excellent knowledge of the topics contained in the syllabus, excellent ability of in-depth study, connection between different topics, as well as critique and mastery of legal vocabulary.
<p>Further information</p>	